

8 August 2008

To all members of the Strathclyde Partnership for Transport

Dear Member

**Strathclyde Partnership for Transport  
15 August 2008**

I request your attendance at a meeting of the Strathclyde Partnership for Transport to be held at **11.00 am on Friday, 15 August, 2008 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee will be available in the members' lounge from 10.15 am. A sandwich lunch will be available for members following the meeting.

Yours sincerely

**Valerie Davidson**  
Secretary

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**Business**

1. Partnership minute of 13 June 2008 (copy herewith).
2. Committee minutes (copies herewith) :-
  - (a) Audit and Standards Committee of 13 June 2008;
  - (b) Operations Committee of 27 June 2008;
  - (c) Strategy and Programmes Committee of 27 June 2008; and
  - (d) Chairs Committee of 4 July 2008.
3. Membership update – oral report by Secretary.

4. Legal Services Framework – proposed appointment of panel of external legal advisers – Report by the Assistant Chief Executive (Business Support) (copy herewith).
5. Design & Technical Services Framework – proposed appointment of consultants - Report by Assistant Chief Executive (Operations) (copy herewith).
6. Contracts:-
  - (a) Proposed award of contract for remedial works on the autowalks at Buchanan Street Subway station – Report by Assistant Chief Executive (Operations) (copy herewith);
  - (b) Proposed extension to contract for maintenance of Bus Information Display System (BIDS) within SPT – Report by Assistant Chief Executive (Operations) (copy herewith); and
  - (c) Proposed award of contract for the supply, implementation and maintenance of a Financial Management System (FMS) - Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Environmental Policy Statement – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Grant funding proposals:-
  - (a) Conversion of diesel buses to diesel-hybrid drive technology - Report by Assistant Chief Executive (Operations) (copy herewith); and
  - (b) Contribution to covered walkways at Ardrossan Harbour – Report by Assistant Chief Executive (Business Support) (copy herewith).
9. SPT response to consultation on “Integrated Ticketing – a Strategy for Scotland” - Report by Assistant Chief Executive (Business Support) (copy herewith).
10. 250th Anniversary of the birth of Robert Burns – Report by Chief Executive (copy herewith).
11. Landing charges at UK airports – Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Analysis of media coverage April – June 2008 - Report by Assistant Chief Executive (Business Support) (copy herewith).
13. Register of tenders.

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