

17 April 2015

To all members of the Personnel Committee:-

Councillors Denis McKenna (Chair), Malcolm Balfour, Tony Buchanan, Jim Coleman, Eddie Devine, Kaye Harmon, Chris Kelly, Alan Moir, Robert G MacIntyre, Frank McNally, Lawrence O'Neill, Hamish Stewart and David Wilson and appointed members Ann Follin, Graham Johnston, Niall McGrogan, Alan Malcolm, and Gavin Scott.

Dear Member

## **Personnel Committee – 24 April 2015**

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Personnel Committee to be held at **12.30 pm on Friday, 24 April 2015 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Yours sincerely

**Valerie Davidson**

Secretary

direct dial: 0141 333 3576

## **Business**

1. Apologies
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. SPT staffing statistics to the end of period 13, 31 March 2015 – Report by Assistant Chief Executive (Business Support) (copy herewith).

5. Proposals to re-structure IT and Communications Departments - Report by Assistant Chief Executive (Business Support) (copy herewith).
6. SPT Staff Code of Conduct: Update – Draft report by Assistant Chief Executive (Business Support) (copy herewith).
7. Revised employment policies – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Equality and Diversity monitoring report 2014/2015 - Report by Assistant Chief Executive (Business Support) (copy herewith).