

Strathclyde Partnership for Transport minute of Strategy & Programmes Committee meeting

19 September 2008

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport Strategy & Programmes Committee held in Glasgow on 19 September 2008

- Present** Councillors David Fagan (Chair), Tom Barr (deputy), Robert Burrows, George Roberts, Ian Gray, Bill Grant (deputy), Duncan MacIntyre; Eddie Phillips, and appointed members Alan Malcolm and Gavin Scott.
- Apologies** Councillors, Alex Hannah, Bill McIntosh, Davie McLachlan, Bill McIntosh, Ruth Simpson, Alistair Watson and appointed member Liz Connolly.
- Attending** Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Clerk; and Neil Wylie, Director of Finance.

1. Minute of previous meeting

The minute of the meeting of 27 June 2008 (issued) was submitted and approved as a correct record.

2. Revenue monitoring report as at 16 August 2008

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There was submitted a report (issued) of 2 September 2008 by the Assistant Chief Executive (Business Support),

- (1) reminding members that the Partnership had approved a revenue budget for 2008/09 of £47.230m;
- (2) appending the revenue monitoring report for the period to 16 August 2008 (period 5); and
- (3) informing members that, based on the information to date, an underspend of £153,000 was forecast at this stage and all expenditure heads would be monitored closely to ensure that the projected underspend was achieved.

After consideration, the committee noted the terms of the report.

3. Capital programme monitoring and proposed amendments and additions as at 16 August 2008

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With reference to the minute of the Partnership of 18 April 2008 (page 2, paragraph 2) when the Partnership had approved a capital budget for 2008/09 of £22.547m against net funding of £21.311m, there was submitted a joint report (issued) of 2 September 2008 by the Chief Executive and Assistant Chief Executive (Business Support),

- (1) providing a financial analysis of the capital programme budget and actual spend as at 16 August 2008 (period 5) in summary by service and in detail by project which highlighted an actual spend to date of £3.787m compared to a profile of expenditure to be incurred by the end of period 5 of £5.192m;
- (2) highlighting the following projects which had been selected for detailed reporting:-

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- Directly funded local authority projects;
 - Subway modernisation;
 - Refurbishment of Subway battery locomotives;
 - Dalmarnock rail station phase 2 feasibility study;
 - Electronic display enhancements at Buchanan Bus Station; and
 - Glasgow Airport Rail Link;
- (3) appending a list of various proposed amendments to the capital programme which, if approved, would result in an anticipated outturn spend of £26.762m at the end of the financial year; and
- (4) recommending that the committee
- (a) note the delivery and financial performance of the 2008/09 SPT capital programme as at 16 August 2008;
- (b) note that the expenditure would require to be managed in accordance with available resources; and
- (c) approve the undernoted amendments to the 2008/09 capital programme to reflect project delivery issues:-

Capital Project	Value (£)	Justification
New Projects		
Park & Ride improvements – East Renfrewshire	25,000	East Renfrewshire Council wished to carry out a wider feasibility study looking at the potential to improve Park & Ride improvements to various stations in the East Renfrewshire area.
Springfield public transport Improvements – East Renfrewshire	50,000	To enable East Renfrewshire Council to complete a STAG 2 study to investigate the options for providing new public transport infrastructure to support new housing and other development close to Springfield in South Barrhead.
Installation of footfall cameras at Buchanan Bus Station (BBS).	36,000	This system would be able to record and measure footfall at BBS and provide data on bus station usage over time. This data would enable the Bus Operations department to evaluate how resources could best meet customer demands at BBS.
Buchanan Bus Station (BBS) stance roof replacement	5,000	Recent rain storms had caused extensive damage to BBS, both through roof leakages and through flooding at the Killermont Street entrance. This funding would be used to investigate scope of the problems and identify recommendations for solutions.

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Traveline Scotland - web based journey bus planning	50,000	Contribution to Traveline Scotland to fund the development of a web based journey planning facility for businesses.
Buchanan Bus Station (BBS) running surface and drains refurbishment	7,000	Recent rain storms had caused extensive damage to BBS, both through roof leakages and through flooding at the Killermont Street entrance. This funding would be used to investigate scope of the problems and identify recommendations for solutions.
Lanarkshire Bus Stance public transport information point	10,000	'Tardis-Type' information point for installation at Lanark Bus Stance would provide travel information in order to encourage modal shift to public transport.
All operator network map for conurbation	12,000	Funding to enable production of all operator map for the conurbation. This project would assist in encouraging modal-shift to public transport.
Trial Park & Ride site at Southern General Hospital, Glasgow	1,000	SPT tasked with operating a trial Park & Ride site for the expanded Southern General Hospital. Fee for consultant to research potential sites.
Arran bus stop projects – North Ayrshire	16,000	Proposed improvements including hardstanding and bus shelter provision at various locations throughout Arran including Sannox, Lamlash, Lochranza and Brodick.
High speed rail development	25,000	SPT contribution of £25,000 sought for the 'GreenGauge21' (a not-for-profit organisation) High Speed Rail development programme for 2008/09. The aim of the programme was to develop a costed and broadly-agreed 'High Speed Two' Scheme, set within the context of a wider high-speed rail network strategy.

**Project
Amendments**

Whitecraigs rail station car park enhancement – East Renfrewshire	(25,000)	Originally a feasibility study to examine Park & Ride improvements options at Whitecraigs rail station. Following discussions with Network Rail, East Renfrewshire Council were now of the
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		view that it would be inappropriate to proceed with the feasibility study at this time.
Configuration management & infrastructure improvements	5,000	Tender price came in higher than anticipated.
Park & Ride tool development	(25,000)	Three projects now rolled up into two projects, net effect overall (£3,000).
Transport model developments – new station model	72,000	Three projects now rolled up into two projects, net effect overall (£3,000).
Transport model development	(50,000)	Three projects now rolled up into two projects, net effect overall (£3,000).
Safer routes to Subway stations – study	5,000	Tender price came in higher than anticipated.
West of Scotland Conurbation Public Transport Study	(75,500)	Tender price came in lower than anticipated.
Subway Station lighting – Clean Glasgow	45,000	Improvements to lighting to improve station surroundings and support compliance with Disability Discrimination Act requirements.
Subway Station Lighting – Clean Glasgow	(125,000)	Tenders issued at the end of July, spend downturned until next year.
Life extension of auto couplers	(50,000)	32 of 82 now complete. 18 would overlap into the next financial year with a downturn of £50k.
Improve Automatic Train Operation and on-board Information	(40,000)	Projected spend to be downturned until the next financial year.
New trackmobile	(96,000)	Due to the uniqueness of the Subway system the initial advert and invitation to tender did not provide any tender interest. To be re-advertised.
General Subway IT Budget	2,000	Small cost overrun from 2007/08.

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Minor works	3,000	Small cost overrun from 2007/08.
Replacement power car batteries	24,000	Cost overrun from 2007/08. Replacement of batteries which have reached the end of their lifespan.
Subway staff accommodation refurbishments	4,223	Small cost overrun from 2007/08.
Bus timetable information production system	12,000	To open travel points in nominated locations where SPT did not have travel centres.
A82 Kilbowie junction transportation study West Dunbartonshire Council	40,000	The assessment of the current transportation patterns and difficulties on the A82 and adjoining roads around the Kilbowie area.

(c) note the following projects previously approved:-

Partick Interchange redevelopment	1,000,000	Approved by the Strategy & Programmes Committee on 16 May 2008.
Hampden bus infrastructure enhancements – Glasgow	525,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Pollok bus infrastructure enhancements – Glasgow	200,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
North east bus infrastructure enhancements – Glasgow	100,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Bus turning circle North Barr Erskine – Renfrewshire	50,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Bus stop improvements – South Ayrshire	100,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Implementation of Quality Bus Corridors (No .2) – North Ayrshire	300,000	Approved by the Strategy & Programmes Committee on 27 June 2008.

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Bus stop infrastructure – North Ayrshire	25,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Glasgow city centre bus infrastructure enhancements – Glasgow	787,500	Approved by the Strategy & Programmes Committee on 27 June 2008.
Bus shelter & seating - Renfrewshire	60,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
A803 corridor improvement strategy – East Dunbartonshire	400,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Raised kerbs at bus stops – Inverclyde	134,500	Approved by the Strategy & Programmes Committee on 27 June 2008.
A82 public transport corridor Argyll & Bute	10,500	Approved by the Strategy & Programmes Committee on 27 June 2008.
Bus stop infrastructure improvements – East Ayrshire	150,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Harvie Avenue bus layover – East Renfrewshire	50,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Streamline corridor enhancements – East Renfrewshire	40,000	Approved by the Strategy & Programmes Committee on 27 June 2008.
Travellator repair at Buchanan Street Subway station	136,468	Approved by the Partnership on 15 August 2008.
Ardrossan covered walkway (Clydeport)	65,000	Approved by the Partnership on 15 August 2008.
Acquisition of additional adaptable buses	244,000	Approved by the Partnership on 13 June 2008.

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After discussion and having heard Mrs Davidson and Mr Wylie in further explanation of the report and in answer to members' questions, the committee approved the recommendations at 4(c) above.

4. Annual Treasury Management report 2007/08

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There was submitted a report (issued) of 26 August 2008 by the Assistant Chief Executive (Business Support),

- (1) reminding members that, in accordance with the Chartered Institute of Public Finance and Accountancy "Treasury Management in Public Services Code" and SPT's Financial Regulations, an annual report required to be produced to present an overview of treasury activities undertaken in the previous financial year;
- (2) summarising the Treasury Management performance for the financial year 2007/08 which covered
 - SPT's current treasury position;
 - the economy in 2007/08;
 - borrowing and investment rates in 2007/08;
 - the borrowing outturn for 2007/08;
 - compliance with treasury limits and prudential indicators;
 - investment strategy for 2007/08;
 - investment outturn for 2007/08 and
 - debt re-scheduling;
- (3) appending SPT's Prudential Indicators; and
- (4) intimating that during 2007/08, debt repayments were in line with plans actively to reduce debt where possible and that interest earned had shown a significant increase on 2006/07 which was a result of more favourable rates in the course of the year, as well as continued effective treasury management.

After considerable discussion and having heard Mr Wylie and Mrs Davidson in further explanation and in answer to members' questions, the committee

- (a) noted the terms of the report; and
- (b) agreed that a report on SPT's long term strategy for debt-repayment be submitted to a future meeting of the committee.

5. The Regional Transport Strategy: Delivery plan guidance framework 2008/09 – 2012/13

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With reference to the minute of 27 June 2008 (page 1, paragraph 1) when the committee had noted that SPT's redraft of the Regional Transport Strategy (RTS) 2008 – 2021, which took account of the comments made by the Cabinet Minister for Finance and Sustainable Transport, had been approved, there was submitted a report (issued) of 2 September 2008 by the Assistant Chief Executive (Business Support),

- (1) reminding members

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- (a) that the Minister had confirmed that SPT was required to develop a Delivery Plan to comply with Scottish Government Guidance; and
 - (b) that a consultative draft Delivery Plan had been issued to constituent councils in June 2008 comprising all projects and interventions which had been identified to meet the RTS and was sourced from:-
 - the draft RTS approved by the Partnership in March 2007;
 - related RTS Action Plans (e.g. for bus, freight and park and ride etc);
 - the current Capital Plan; and
 - specific projects included within Transport Outcome Reports prepared by SPT as a contribution to constituent councils' emerging Single Outcome Agreements (SOAs);
- (2) advising members
- (a) that since SPT already had Capital Plan and Business Plan processes, the key purpose of the Delivery Plan Guidance Framework was to steer these future plans towards the approved RTS and, in particular, to sharpen SPT's focus on the delivery of the key strategic priorities for the next 5 years; and
 - (b) that Scottish Government guidance also required SPT to set out its performance annually against the RTS and Delivery Plan;
- (3) enclosing as appendices to the report
- (a) a Delivery Plan Guidance Framework which would be used as a tool to guide the development of SPT's Capital and Business Plans thus aligning each to the objectives and strategic priorities of the RTS; and
 - (b) a summary of the key comments from the consultation responses;
- (4) explaining that the delivery plan guidance would be used to steer the Capital and Business Plans in order that they comprised projects and interventions which:-
- related to the 17 strategic priorities of the RTS, the RTS Action Plans, and primarily the key strategic priorities;
 - were the most effective in addressing SPT's regional remit;
 - were most effective in meeting the RTS objectives and the strategy outcomes of "improved connectivity, access for all, reduced emissions and attractive, seamless reliable travel";
 - prioritised projects which were safety critical, maintained an operational asset or were needed to meet legislative requirements;
 - supported constituent councils' Single Outcome Agreements and had been identified in SPT Transport Outcome Reports for each Council; and

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- guided and worked towards the allocation of SPT resources on the basis that 70% of resources would go to the key strategic priorities and 30% to the remainder over a 5 year period, as previously agreed; and
- (5) recommending that the committee
- (i) approve
 - (a) the Delivery Plan Framework; and
 - (b) the concept of SPT's Delivery Plan comprising the Framework, the Capital Plan and the Business Plan; and
 - (ii) note that the draft capital and business plans consistent with the framework would be brought forward to a future committee for approval.

After considerable discussion and having heard Mrs Davidson in further explanation of the report and in answer to members' questions, the committee approved the recommendations at (5) above.