

7 November 2007

To all members of the Strathclyde Partnership for Transport
Audit and Standards Committee

Dear Member,

**Strathclyde Partnership for Transport – Audit and Standards Committee
Friday, 16 November 2007**

I have to request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit and Standards Committee to be held at **2.00 pm on Friday, 16 November 2007 in the Large Boardroom, seventh floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee will be available in the members' lounge from 1.15 pm.

Yours sincerely

Valerie Davidson
Secretary

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Business

1. Terms of Reference (copy herewith).
2. Minute of previous meeting (copy herewith).
3. Internal Audit Annual Report 2006/07 – Report by Assistant Chief Executive (Business Support) (copy herewith).
4. Internal Audit Plan 2007/08 - Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Internal Audit Reports - Report by Assistant Chief Executive (Business Support) (copy herewith).

6. Code of Corporate Governance – Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Development of risk management arrangements - Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Development of SPT business continuity arrangements - Report by Assistant Chief Executive (Business Support) (copy herewith).
9. External Audit Annual Report 2006/07 - Report by Assistant Chief Executive (Business Support) (copy herewith).

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