

5 February 2015

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member

**Strathclyde Concessionary Travel Scheme Joint Committee – 13 February 2015**

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **1.00 pm on Friday, 13 February 2015 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Yours sincerely

**Valerie Davidson**

Secretary

direct dial: 0141 333 3576

**Business**

1. Apologies
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. Membership update – Oral report by Treasurer/Secretary.
5. Proposed revenue budget for financial year 2015/2016 and update on 2014/2015 scheme costs – Report by Treasurer (copy herewith)
6. Performance of Travel Card Unit - Report by Treasurer/Secretary (copy herewith).